

# GOVT COLLEGE, AMBALAPUZHA

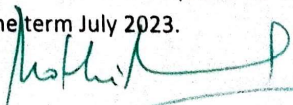
## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the meeting held at Principal's Chamber on 14-06-2023

The meeting was chaired by Dr. Mothi George , Principal-In-Charge of the college, All the items included in the agenda were taken up for discussions and suggestions and the IQAC arrived at the following decisions.

1. Decided to give proposals regarding the following to the Principal for the consideration and implementation by college Council and entrusted IQAC Coordinator for submitting the proposals.
  1. Update the college handbook and academic calendar for the academic year 2023-24
  2. Reconstitution of various clubs , Cells , extension activity cells and other academic bodies in the college by incorporating the changes due to the general transfer of faculties and conducting various activities on behalf of these cells.
  3. Conduct Induction programme for the first semester UG and PG students of the college on behalf of the IQAC
  4. Conduct programmes for final year UG and PG students on career opportunities and soft skills development on behalf of the IQAC .
  5. Conduct quality enhancement for the faculty in the month of November / December on behalf of the IQAC .
  6. Maintain the database of faculties
  7. Collect feedback form from the 2<sup>nd</sup> and 4<sup>th</sup> semester UG and PG students of the academic year 2022-23 and prepare feedback analysis reports.
  8. Perform the result analysis of all the courses.
2. As per the circular UGC CELL2/46738/2022/DCE dated 30.05.2023 of DCE Collegiate Education and PBAS Guidelines May 2023 regarding the placement of Govt college teachers it is decided to receive and process the placement proposals submitted by the faculties of the college and faculties of nearby Govt Medical / Engineering/Polytechnic/Law college .
3. Decided to constitute teams of 2 members each for the preparation and verification of placement proposals.
4. Decided that no inclusion of any other assessment criteria is required to the Table 1, 2 and 3 of PBAS guidelines May 2023 for the term July 2023.



  
PRINCIPAL  
GOVT. COLLEGE, AMBALAPUZHA  
ALAPPUZHA - 688561